



Community Infection Prevention and Control Guidance for General Practice

(also suitable for adoption by other healthcare providers,
e.g. Dental Practice, Podiatry)

Aseptic technique

ASEPTIC TECHNIQUE

Version 1.00
December 2017

Please note that the internet version is the only version that is maintained. Any printed copies should, therefore, be viewed as 'uncontrolled' and as such, may not necessarily contain the latest updates and amendments.

This guidance document has been adopted as a policy document by:

Organisati 

Signed:

Job Title:

Date Adopted:

Review Date:

If your organisation would like to exclude or include any additional points to this document, please include below. Please note, the Community IPC Team cannot endorse or be held responsible for any addendums.

Community Infection Prevention and Control
Harrogate and District NHS Foundation Trust
Gibraltar House, Thurston Road
Northallerton, North Yorkshire. DL6 2NA
Tel: 01423 557340
email: ipccommunity@hdfnhs.uk
www.infectionpreventioncontrol.co.uk

Legal Disclaimer

This guidance produced by Harrogate and District NHS Foundation Trust is provided 'as is', without any representation endorsement made and without warranty of any kind whether express or implied, including but not limited to the implied warranties of satisfactory quality, fitness for a particular purpose, non-infringement, compatibility, security and accuracy.

These terms and conditions shall be governed by and construed in accordance with the laws of England and Wales. Any dispute arising under these terms and conditions shall be subject to the exclusive jurisdiction of the courts of England and Wales.

Contents	Page
1. Introduction.....	4
2. When should an aseptic technique be used?.....	4
3. Who should undertake an aseptic technique?	4
4. The principles of asepsis/aseptic technique.....	5
5. Good practice	5
6. The procedure for dressing a wound using an aseptic technique.....	5
7. Clean technique.....	7
8. Non-touch technique.....	7
9. Symbols and their meanings.....	8
10. Infection Prevention and Control resources, education and training.....	9
11. References	9
12. Appendices.....	9
Appendix 1: Hand Hygiene Technique for Staff.....	10

ASEPTIC TECHNIQUE

1. Introduction

An aseptic technique is used to carry out a procedure in a way that minimises the risk of contaminating an invasive device, e.g. urinary catheter, or a susceptible body site such as the bladder or a wound.

2. When should an aseptic technique be used?

The following are some examples of when an aseptic technique should be used, but is not an exhaustive list:

- When inserting an invasive device, e.g. urinary catheter
- When dressing wounds healing by **primary intention**, e.g. surgical wounds
- Dressing deep wounds that lead to a cavity or sinus
- Minor surgery procedures
- Burns
- Suturing wounds
- Vaginal insertion of IUCD
- If the patient is immunosuppressed, diabetic or at high risk of infection

3. Who should undertake an aseptic technique?

- Only staff trained and competent in an aseptic technique should undertake this procedure. Adherence to the principles of asepsis (as described below) plays a vital role in preventing the transmission of infection in any environment. It is the responsibility of each member of staff who undertakes an aseptic technique to understand the meaning of these principles and to incorporate them into their everyday practice.
- It is good practice to undertake peer audits to monitor competency and a record of training and audit should be available. An assessment record and audit tool are available to download at www.infectionpreventioncontrol.co.uk.
- Staff undertaking an aseptic technique should be free from infection, e.g. colds, sore throats, septic lesions.

4. The principles of asepsis/aseptic technique

Asepsis is defined as the absence of pathogenic (harmful) organisms.

The principles of asepsis/aseptic technique are:

- Reducing activity in the immediate vicinity of the area in which the procedure is to be performed
- Keeping the exposure of a susceptible site to a minimum
- Checking all sterile packs to be used for evidence of damage or moisture penetration
- Ensuring all fluids and materials to be used are in date
- Not re-using single use items
- Ensuring contaminated/non-sterile items are not placed in the sterile field
- Ensuring appropriate hand decontamination prior to the procedure
- Protecting uniform/clothing with a disposable apron
- Using sterile gloves

5. Good practice

- Use standard precautions.
- Dispose of single use items after use. Do not re-use.
- Dispose of single patient use items after the patient's treatment (single patient use items can be decontaminated and re-used again on the **same** patient, but cannot be used on another patient).
- Store sterile equipment in clean, dry conditions, off the floor and away from potential damage.
- Dispose of waste as per local policy.

6. The procedure for dressing a wound using an aseptic technique

- The procedure is explained and discussed with the patient and verbal consent obtained.

- The practitioner undertaking the procedure is bare below the elbows (BBE), see 'Hand hygiene guidance', and any cuts/grazes are covered with a waterproof dressing.
- Hands are decontaminated, using the correct technique, with liquid soap and warm running water and dried with paper towels or an alcohol handrub is used and allowed to dry (see Appendix 1: Hand hygiene technique for staff poster).
- The surface to be used for the sterile field is decontaminated with a detergent wipe or detergent and warm water and dried with paper towelling.
- All equipment is obtained for the procedure, sterile items are checked to ensure they are intact and within the expiry date.
- The patient is positioned comfortably for the procedure so that the wound is easily accessible without exposing the patient unduly.
- Hands are decontaminated, using the correct technique, with liquid soap and warm water and dried with paper towels or an alcohol handrub is used and allowed to dry.
- A disposable apron is put on.
- The outer packaging of the sterile pack is opened and contents removed using a sliding action ensuring that the inner pack is not touched.
- Hands are decontaminated, using the correct technique, with liquid soap and warm water and dried with paper towels or an alcohol handrub is used and allowed to dry.
- The sterile pack is opened using only the corners of the paper.
- The disposable waste bag from the pack is used to cover the hand like a sterile 'glove' to arrange the contents of the dressing pack on the sterile field. The waste bag is then positioned so that contamination of the sterile field does not occur during the procedure.
- If required, sterile normal saline is opened and poured into the gallipot, items required are removed from packaging and placed on the sterile field ensuring the outer packaging does not come into contact with the sterile field.
- Loosen the adhesive or tape on the existing dressing to aide removal.
- Non-sterile gloves are put on to remove the dressing, the dressing is disposed of in the waste bag, and gloves are removed and disposed of in the waste bag.
- Hands are decontaminated, using the correct technique, with liquid soap and warm water and dried with paper towels or an alcohol handrub is used and allowed to dry.
- Sterile gloves are put on without contaminating the outer surface of the gloves.

- The sterile sheet is arranged near the wound site, and the procedure is carried out, including cleaning of the skin where applicable, maintaining a sterile field throughout the procedure.
- Apply the principle of 'a clean hand and a dirty hand'.
- Waste is disposed of in the waste bag; gloves then apron are removed and disposed of in the waste bag. The waste bag is disposed of in a yellow and black offensive/hygiene waste bag or if the patient has a known or suspected infection, disposed of in an orange infectious waste bag.
- Hands are decontaminated with liquid soap and warm water and dried with paper towels or alcohol handrub used and allowed to dry.
- The patient is left in a comfortable position, maintaining dignity.
- The surface used for the sterile field is decontaminated with a detergent wipe or detergent and warm water and dried with paper towelling.
- Hands are decontaminated with liquid soap and warm water and dried with paper towels or alcohol handrub used and allowed to dry.
- The procedure is documented in the patient's records.

7. Clean technique

This is a modified aseptic technique, the principles being, in essence the same as that for performing an aseptic technique. The main difference is the wound can be irrigated with or immersed in non-sterile fluids, e.g. tap water of drinkable quality and non-sterile gloves can be worn. A clean technique is used for dressing most wounds healing by secondary intention such as:

- Pressure sores
- Leg ulcers, dehisced wounds
- Dry wounds, simple grazes
- Removing sutures.

A clean technique should not be used to dress significant wounds that are less than 48 hours old, diabetic foot wounds, cavity wounds, e.g. with a sinus, or wounds of patients who are immunosuppressed.

8. Non-touch technique

The aim of a non-touch technique is to avoid contamination by not touching key elements, e.g. the inside surface of a sterile dressing, end of a sterile connection or other item that will be in contact with a susceptible site.

It can be used for removal of an indwelling urinary catheter, smear taking, high vaginal swab.

A non-touch technique should be used for an aseptic technique and a clean technique.





Summary for wound dressings

	Aseptic technique	Clean technique
Gloves	Sterile	Non-sterile
Dressings	Sterile	Sterile
Cleansing solution	Sterile water/ saline/antiseptic	Tap water

Technique for commonly performed procedures

Procedure	Technique	Comments
Indwelling urinary catheter insertion	Aseptic	Wash perineum with soap/water. Clean urethral meatus with sterile normal saline. Use sterile single use container, lubricant/anaesthetic gel to reduce trauma
Catheter removal	Clean	Clean meatus with soap and water
Cervical smear	Clean	Use a sterile disposable (single use) speculum or a re-usable one that has been sterilised by an accredited Decontamination Services department
IUD insertion	Aseptic	

9. Symbols and their meanings

 <p>2017-10-31 Use by date, i.e. use by 31 October 2017</p>	 <p>2017-10 Date of manufacture, i.e. manufactured during October 2017</p>
 <p>Do not re-use, Single use, Use only once</p>	 <p>ABC123 Batch code</p>

10. Infection Prevention and Control resources, education and training

The Community Infection Prevention and Control (IPC) Team have produced a wide range of innovative educational and IPC resources designed to assist your Practice in achieving compliance with the *Health and Social Care Act 2008* and CQC registration requirements.

These resources are either free to download from the website or available at a minimal cost covering administration and printing:

- Over 20 IPC Guidance documents (Policies) for General Practice
- 'Preventing Infection Workbook for General Practice'
- 'IPC CQC Inspection Preparation Pack for General Practice'
- IPC audit tools, posters, leaflets and factsheets
- 'IPC Advice Bulletin for GP Practice Staff'

In addition, we hold educational study events in North Yorkshire and can arrange bespoke training packages and 'Mock IPC CQC Inspections'. Prices vary depending on your requirements and location.

Further information on these high quality evidence-based resources is available at www.infectionpreventioncontrol.co.uk.

11. References

Department of Health (2015) *The Health and Social Act 2008: Code of Practice for the prevention and control of infections and related guidance*

Doughty L, Lister S (Eds) (2008) *The Royal Marsden Hospital Manual of Clinical Nursing Procedures 7th Edition*

Loveday HP, et al, epic 3: National Evidence-Based Guidelines for Preventing Healthcare-Associated Infections in NHS Hospitals in England *Journal of Hospital Infection* 86S1 (2014) S1-S70

National Institute for Health and Care Excellence (2012 – Updated February 2017) *Healthcare-associated infections: prevention and control in primary and community care Clinical Guideline 139*

Royal Marsden (March 2015) *The Royal Marsden Hospital Manual of Clinical Nursing Procedure 9th Edition*

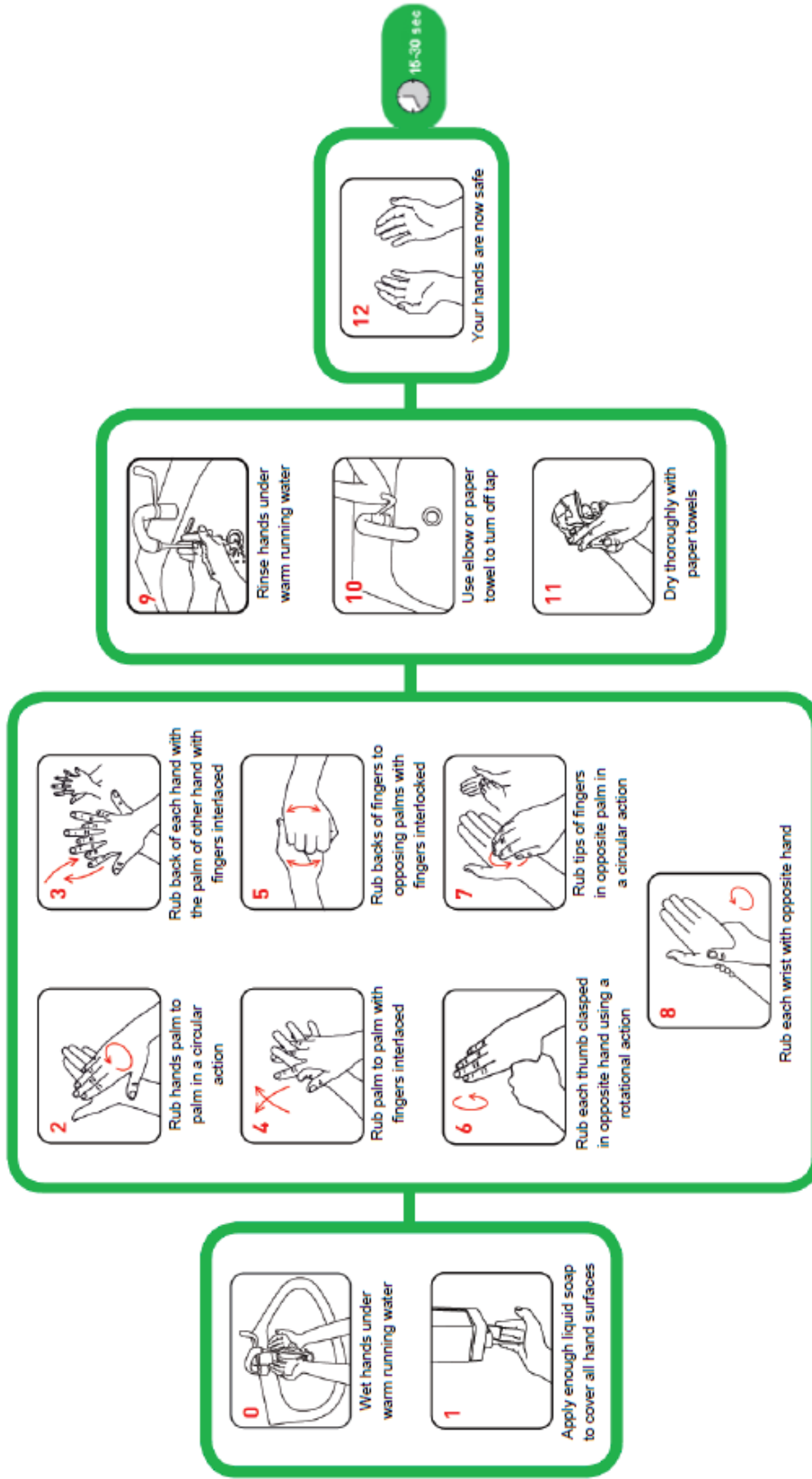
12. Appendices

Appendix 1: Hand Hygiene Technique for Staff



HAND HYGIENE TECHNIQUE FOR STAFF

Using liquid soap and warm water



Adapted from World Health Organization Guidelines on Hand Hygiene in Health Care and National Patient Safety Agency

Community Infection Prevention and Control
 Harrogate and District NHS Foundation Trust — www.infectionpreventioncontrol.co.uk
 July 2016